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Iss	Item	Update	Actions and recommendations	Who
	Calne CATG: Notes from the meeting held on Thursday 18 November 2021 at 10:00 hrs			
1.	Attendees and apologies			
		Attendees: Ashley O'Neill (Wiltshire Council) – Chair, Dave Denny (Heddington Parish Council), John Henly (Hilmarton Parish Council), Alan Hill (Calne Town Council), Anne Henshaw (Calne Area Transport), Sam Pearce-Kearney (Calne Area Board), Colin Pearson (Bremhill Parish Council), Council), Mark Edwards (Calne Town Council), Martin Purslow (Cherhill Parish Council), Ioan Rees (Calne Without Parish Mark Stansby (Wiltshire Council Highways Officer), Pete Szczesiak (Compton Bassett Parish Council), Ian Thorn (Calne Area Board), Tony Trotman (Calne Area Board), Jane Vaughan (Wiltshire Council – Community Engagement Manager), Nick White (Cherhill Parish Council).	Area Board to note.	Chair
	Apologies: Rob Robinson (Heddington Parish Council) and Matt Perrott (Wiltshire Council – Local Highways Engineer)			

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2.	Notes of last meeting			
		The notes of the meeting held on 19 th August 2021 were considered by the Area Board on 7 th September 2021, passing all recommendations.	CATG to note.	Chair
3.	Financial Position			
		The closing balance for 2020/21 is confirmed as £43,188.44 (see Appendix 1). The current balance for 2021/22, less previous commitments, stands at £32,725.39 (see Appendix 2).	Area Board to note.	Chair
4.	Top 5 Priority Schemes			
a)	5751 – C15 at Lower Compton Speed Limit and Parking Restriction TROs.	Work on the ground has now been completed. Costs of the road markings has been absorbed by the Highways Maintenance Budget, following completion of the surface dressing works. The final cost to the CATG now amounts to £3,985.05, inclusive of legal fees. The original ball park estimate was quoted at £6,200, an underspend of £2,214.95. CATG final contribution from the Parish Council from Parish Council was previously confirmed at £2,000 The group felt, that in accordance with the future expectation of the CATG, this should be settled at 30% of the final figure (£1,195.515)	Area Board to note	Chair

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b)	<p>6465 – Road Safety/Vehicles mounting footpath at Curzon Street (narrow stretch).</p>	<p>As reported at the last meeting, the scheme was completed with a small overspend of £73.55 against an estimate of £3,800. Highways contributed £2,000 to resurface the footway and the Town Council had agreed to their 30% contribution.</p> <p>The Town Council were to consider an offer to install bollards at the opposite end of the narrow section, estimated at no more than £1,000, to deter vehicles from mounting the footway.</p> <p>Town Council rep: reported that the Town Council were happy to accept the additional offer. There was a brief conversation about the location of bollards and reassurance that siting would be sympathetic towards pedestrians, buggies, wheelchair users etc.</p>	<p>Recommendation to Area Board: allocate £700 with TC funding £300 (30%)</p>	<p>Chair</p>
c)	<p>Issue 3-19-10 A4 Curzon Street (nr Savernake Drive) – Request to improve Pedestrian Crossing measures.</p>	<p>All work, including electricals, have now been completed.</p> <p>A Stage 3 (as built) Safety Audit has been completed with no issues identified.</p> <p>The project has been delivered with an underspend of £3,705.71. CATG confirmed Town Council contribution set at 30%.</p>	<p>Area Board to note</p>	<p>Chair</p>
d)	<p>Issue 3-20-1 Compton Bassett Church Corner – request to upgrade traffic signing</p>	<p>As previously reported the signs have been installed and the road markings are due to be painted imminently. Compton Bassett rep reported that this had not been completed and would make contact with Highways Officers if this has not been completed in the next 2 weeks.</p>	<p>Area Board to note</p>	<p>Chair</p>

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e)	Covid Response Issue A3102 Calne Silver Street – alternative pedestrian / cycle route to and from town via Station Road	Scheme to be progressed via Fynamore Gardens and Wenhill Heights using Section 106 funds. Detail design work underway and it was noted that this work would be implemented within the current financial year.	Area Board to note	Chair
5.	Other Priority schemes			
a)	Issue 3-20-11 Calne Anchor Road area – request for a 20 mph assessment.	Issue submitted by Cllr Thorn & Calne Town Council The Town Council submitted the names of the streets to be assessed as: Mill Street (by proclamation steps), The Glebe, Vicarage Close, Anchor Road, Hillcroft, Bentley Grove, Low Lane, Priestley Grove, Sandy Ridge/Saddleback Close (if adopted) and Brewers Lane (to junction with Churchill Close). Data collection now underway.	Area Board to note	Chair
b)	Issue 3-20-9 A4 Calne / Quemerford – Request for crossing point to enable access to Quemerford Post Office from Stockley Lane	Issue submitted by Calne Town Council Improvements to the footway on the southside of the A4, by the river bridge and at the entrance to the Old Mill are to be progressed. Awaiting staff resources, it was also suggested that the issue title may be misleading as it suggests the improvements may involve a new crossing ... this was not the case.	Area Board to note	Chair

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c)	<p>Issue 3-21-8 C15 Compton Bassett – request for speed limit review</p>	<p>Issue submitted by Compton Bassett Parish Council</p> <p>Parish believe the 30 and 40 mph speed limit terminal points are incorrectly located at the northern end of the village. It was agreed that Highways undertake a speed limit review at a cost of £2,500.</p> <p>Parish Council requested the CATG accept their contribution of 20%. set at 30%. There was a discussion about the decision to request a minimum 30% contribution from parishes in future. However, the majority view was that, this should not be enforced until the next financial year and that a 20% contribution would be acceptable.</p> <p>The assessment will be undertaken by independent consultants on behalf of Highways.</p>	<p>Instruct independent consultants to act.</p> <p>Area Board to note</p>	<p>Highways</p> <p>Chair</p>
6.	Requests / Issues			
a)	<p>Issue 3-20-7 Studley, Studley Lane – request to deter parking at junction of Studley Gardens</p>	<p>Issue submitted by Calne Without Parish Council.</p> <p>The Parish had asked for more time to consider the suggestion of double yellow lines on both sides of the road from the junction of the A4 to the Sawmill car park.</p> <p>The Parish rep confirmed that they no longer wish to pursue this matter.</p>	<p>Recommendation to Area Board: Issue to be closed.</p>	<p>Chair</p>

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b)	Issue 3-20-12 Calne Lickhill Road / North Street – request to impose a one way system between North Way and Bryans Close Road or Bryans Close Road to Dixon Way.	Issue submitted by Calne Town Council This issue was again deferred pending a discussion between Calne Town Council and the Transport Strategy Steering Group regarding the final draft of the Strategy.	Area Board to note	Chair
c)	Issue 5-21-5 Heddington Roundway Close – request for pair of drop kerbs	Issue submitted by Heddington Parish Council Highways gave a ball park estimate of between £1,500 and £2,000. Parish to consider making a 30% contribution and report back at the next meeting. There was a brief discussion and Highways Officers confirmed drainage considerations are generally taken into account at design stage.	Parish confirm contribution Area Board to note	Heddington rep. Chair
d)	Issue 5-21-6 Heddington Church Road – request for access protection markings	Issue submitted by Heddington parish Council Access roads being blocked at school journey times. Road markings are to be painted imminently.	Area Board to note	Chair
e)	Issue 3-21-7 Calne RoW link between A4 London Road and Holly Close – request for surfacing improvements	Issue submitted by Calne Town Council Part of the footpath from Holly Close is paved, but the rest of the path is a rough, natural surface that is unusable by anybody in a wheelchair or mobility scooter, or pushing a child in a buggy. The path is also part of a popular route from the A4 to KGA and is used by several hundred young people each school day.	Recommendation to Area Board: Issue to be closed.	Chair

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		<p>Highways confirmed that this is a Right of Way but is not a Byway, and therefore is not public Highway. The Right of Way crosses land which is privately owned, possibly by multiple property owners? Unfortunately CATG funds cannot be used to improve access routes which are not public highway.</p> <p>The Town Council may wish to research ownership and approach the land owners on this matter?</p> <p>After discussion it was decided this issue should be closed. The Town Council rep was not in agreement and would hold further discussions with the Local Wiltshire Councillor outside of the CATG.</p>		
f)	<p>Issue 3-21-9 Quemerford, Quemerford Lane – request to improve conspicuity of the junction</p>	<p>New Issue submitted by Calne Town Council</p> <p>Quemerford Lane (also known as Fiddlers Lane) provides access to 16 dwellings and a further 8 dwellings which front on to the A4. The lane is not adopted.</p> <p>There are difficulties of access and egress due to vehicles not observing the speed limit and or parking on the double yellow lines.</p> <p>There was general agreement that there was a problem for people using this junction, and that it results from the fact that it originated at a time when current road usage was unimaginable. A discussion revolved around 2 views about whether there was any possible action that would improve the situation.</p>	<p>Investigate road marking scheme</p> <p>Area Board to note</p>	<p>Highways</p> <p>Chair</p>

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		The group agreed, by majority, that officers should be asked to investigate whether any road markings might provide a visual prompt to alert motorists of the junction.		
g)	Issue 3-21-10 Yatesbury, The Avenue – request for traffic management measures to control speeds.	<p>New Issue submitted by Cherhill and Yatesbury Parish Council</p> <p>The Avenue is part of Sustrans Route 403 and is also used by walkers and horse riders.</p> <p>A discussion took place which included suggestions that were considered to be ‘non-starters’ and culminated in officers being asked to have a detailed look at the issue to provide appropriate ideas.</p>	<p>Investigate appropriate schemes.</p> <p>Area Board to note</p>	<p>Highways</p> <p>Chair</p>
h)	Issue 3-21-11 Goatacre A3102 – request for speed limit review	<p>New Issue submitted by Hilmarton Parish Council</p> <p>Speed Limits are assessed over a route or between nodal points of a route and are charged at £2,500.</p> <p>A review would need to commence at the 30 mph terminal point at Lyneham to the Roundabout at the north end of Calne relief road.</p> <p>There was consensus that a review be undertaken. The Hilmarton rep confirmed that a 20% contribution had been agreed by the Parish Council. There was a discussion about the requirement for a minimum 30% contribution in future. However, as with issue 3-21-8 (above) it was agreed that a 20% contribution would be acceptable on this occasion.</p>	<p>Recommendation: Issue be moved to the Priority List for assessment and to allocate £2,000.</p>	<p>Chair</p>

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i)	Issue 3-21-12 Cherhill – School related traffic at pick up and drop off times	<p>New Issue submitted by Cherhill and Yatesbury Parish Council</p> <p>Parish has suggested alternative parking, drop-off and pick-up provision (a barriered lay-by) alongside the A4 to remove the large volume of traffic from Cherhill’s roads, combined with a reduced speed limit and a new pedestrian access to the school.</p> <p>A discussion took place in which the Parish suggestion was considered to be very ambitious. Several concerns were raised about additional safety concerns linked to school drop-off provision alongside the A4.</p> <p>It was suggested that this item needed more time for consideration and it was deferred to be discussed at the start of the agenda for the next CATG meeting.</p>	Area Board to note	Chair
7.	Other items			
a)	Calne Community Transport Strategy.	<p>Anne Henshaw reported that the Strategy has been adopted, the group is due have its first meeting for some considerable time in the next week where next steps will be discussed. There would be a full update on that at the next meeting.</p>	Area Board to note	Chair
b)	Sustrans Route 403 - Calne to Avebury	<p>Improvements previously suggested are:</p> <ul style="list-style-type: none"> • Safety measures near to the Hills site • Resurfacing / extra planings on Jugglers Lane • Vegetation clearance from Yatesbury to Avebury, especially by the shooting club • Directional signing improvements 	Area Board to note	Chair

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		<p>It had previously been agreed that the 3 parish councils along the route (not including Calne Town) would work together to establish what might be required. Ioan Rees had offered to find a volunteer from Calne Without Parish, Martin Purslow had offered to represent Cherhill Parish and Isabel McCord Bremhill.</p> <p>This item was deferred to the next meeting.</p>		
c)	<p>Road Safety Feasibility Report commissioned by Calne Without Parish Council</p>	<p>Calne Without Parish Council have commissioned Entrans, a transport consultant to advise and prepare a road safety feasibility report on 16 sites of concern within the parish. The report is included as Appendix 3 for information.</p> <p>Ioan Rees reported that the Parish had identified 11 sites which they were keen to progress and were prepared to contribute up to 100% of the costs involved. They would like to have further discussions to investigate how this kind of approach could progress with Wiltshire Council.</p> <p>It was suggested that this would be further discussed at the next meeting.</p>	<p>Area Board to note</p>	<p>Chair</p>
d)	<p>Deadline for submitting CATG Requests.</p>	<p>All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting.</p> <p>The deadline for our next meeting is 3rd February 2022.</p>	<p>Area Board to note</p>	<p>Chair</p>

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8.	Date of next meeting: 17 th February 2022, commencing at 10:00 hrs
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Calne Community Area Transport Group

Highways Officer – Mark Stansby

Community Engagement Manager – Jane Vaughan

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£27,859.20**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

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6. Safeguarding implications

6.1. There are no specific Safeguarding implications related to this report.

7. Recommendations to the Area Board:

7.1 To note the discussions and updates outlined in this report

7.2 To close the following Issues: **3-20-7 and 3-21-7**

7.3 To allocate an additional £700 of CATG funding in relation to **issue 6465**

7.3 To add the following Issues to the Priority List (with CATG funding): **3-21-11**